

Minutes
NZRAB Conference Call Board Meeting
Tuesday 15 July 2014 at 8.30am

1 Attendance and apologies

Board members: Warwick Bell (Chair), Callum McKenzie (Deputy Chair), Anna-Marie Chin, Helen Tonkin, Euan Mac Kellar, Christina van Bohemen, Tony van Raat, Sir Hugh Williams

Apologies None

In attendance Paul Jackman (CE), Andrew Symonds (EO)

2 Potential conflicts of interest

2.1 NZRAB Board Members' Schedule of Interests

No changes were advised.

2.2 Board members to declare any potential conflicts of interest

The Chair noted that Board members would declare conflicts of interest in relation to specific papers.

3 Registration

3.1 Experienced architects registered offshore

Resolution: That the Board accepts the Registration Committee's recommendation that:

1. the proposed new registration procedure for senior offshore architects be implemented
2. the Qualifications and Experience Assessment Panel be asked to review its past determinations to determine where the new procedure would have resulted in an application being able to proceed
3. the NZRAB Initial Registration Policy be amended as proposed.

Carried

3.2 CPD points allocation policy update

Resolution: That the Board accepts the Registration Committee's recommendation that the NZRAB CPD Points Allocation Policy be amended as proposed.

Carried

3.3 **Appointment of new Assessors and new Assessors Training Co-ordinator**

Resolution 1: That the Board accepts the Registration Committee's recommendation that the updated table of Registration Assessors, which includes new Registration Assessors being recommended, as below, be accepted.

Carried

Abstained: Euan Mac Kellar for David Pugh and Stephen Thurman, Christina van Bohemen for Megan Rule, Anna-Marie Chin for Paul Clarke, Warwick Bell for Hamish Davies and Paul Goldsmith.

Auckland Assessment Panel members

John Bukowski	28 March 2013 to 31 March 2019
Craig Henderson	28 March 2013 to 31 March 2019
Chris Hume	28 March 2013 to 31 March 2019
Norrie Johnson	28 March 2013 to 31 March 2019
Tim Melville	28 March 2013 to 31 March 2019
Tony Orgias	28 March 2013 to 31 March 2019
Brendan Rawson	28 March 2013 to 31 March 2019
Bruce Wild	28 March 2013 to 31 March 2019
Tammy Ashley	28 March 2013 to 31 March 2019
Denise Civil	28 March 2013 to 31 March 2019
Phillipa Nihotte	28 March 2013 to 31 March 2019
Ainsley O'Connell	28 March 2013 to 31 March 2019
Kevin Findsen	28 March 2013 to 31 March 2016
Phillip Grigg	28 March 2013 to 31 March 2016
Bren Morrison	28 March 2013 to 31 March 2016
Adrian Pickering	28 March 2013 to 31 March 2016
Peter Wootton	28 March 2013 to 31 March 2016
Sara Antonievich	28 March 2013 to 31 March 2016
Felicity Christian	28 July 2011 to 31 March 2017
Kimberley Brown	28 July 2011 to 31 March 2017
David Pugh	15 July 2014 to 31 March 2020
Peter Keys	15 July 2014 to 31 March 2020
Megan Rule	15 July 2014 to 31 March 2020
Paul Clarke	15 July 2014 to 31 March 2020
Hamish Davies	15 July 2014 to 31 March 2020
Damien McKeown	15 July 2014 to 31 March 2020
Peter Sisam	15 July 2014 to 31 March 2020
Rosalie Stanley	15 July 2014 to 31 March 2020
Stephen Thurman	15 July 2014 to 31 March 2020
Lauren Wong	15 July 2014 to 31 March 2020

Wellington Assessment Panel members

John Bannatyne	28 March 2013 to 31 March 2019
Nick Barratt-Boyes	28 March 2013 to 31 March 2019
Fiona Christeller	28 March 2013 to 31 March 2019
Paul Cummack	28 March 2013 to 31 March 2019
Jane Dykes	28 March 2013 to 31 March 2019
Neil Fenwick	28 March 2013 to 31 March 2019
Gina Jones	28 March 2013 to 31 March 2019
Judi Keith-Brown	28 March 2013 to 31 March 2019

Callum McKenzie	28 March 2013 to 31 March 2019
Philip Porritt	28 March 2013 to 31 March 2016
John Rogers	28 March 2013 to 31 March 2016
Judith Taylor	28 March 2013 to 31 March 2019
Marc Woodbury	1 April 2014 to 31 March 2020
Richard Middleton	1 April 2014 to 31 March 2020
Paul Goldsmith	1 April 2014 to 31 March 2020
Richard Carver	1 April 2014 to 31 March 2020

South Island Assessment Panel members

John Bennett	28 March 2013 to 31 March 2019
John Chaplin	28 March 2013 to 31 March 2019
Peter Marshall	28 March 2013 to 31 March 2019
Alec McDonald	28 March 2013 to 31 March 2019
Anne Salmond	28 March 2013 to 31 March 2019
David Smith	28 March 2013 to 31 March 2019
William Trengrove	28 March 2013 to 31 March 2019
Brita Corbett	15 July 2014 to 31 March 2020
Dennis Chippendale	15 July 2014 to 31 March 2020

Resolution 2: That the Board accepts the Registration Committee's recommendation that Felicity Christian be appointed as Assessors Training Co-ordinator from 1 October 2014 to 31 March 2017.

Carried

3.4 Initial registration recommendation (J Dunlop 2829)

Resolution: That the Board register former architect Jeremy Dunlop database number 2829.

Carried

4 Public Protection

4.1 Recommendation from Chair of Investigating Committee ((deleted) against (deleted))

The Board discussed the report and recommendation from the Investigating Committee Chair. Board members expressed concern that Board members lacked the information required to accept the recommendation.

Resolution: That the complaint documents be sent to another Investigating Committee Chair for review, subject to legal advice first as to whether this procedure is permitted under the Registered Architects Act 2005 and the Registered Architects Rules 2006.

Carried

Abstained: Christina van Bohemen

4.2 Recommendation from Investigating Committee 5 ((deleted) against (deleted))

Resolution 1: That the complaint made by (deleted) against (deleted) be dismissed, as there is no applicable ground for discipline under section 25(1) (a) to (d) of the Registered Architects Act 2005, given that (deleted) did not provide identifiable architectural services to (deleted) after 6 July 2012.

Carried

Abstained: Christina van Bohemen and Sir Hugh Williams

Resolution 2: That the Board carry out an assessment of (deleted), to ascertain whether or not he continues to meet the applicable minimum standards for registration as required under section 12(1) of the Registered Architects Act 2005 and permitted under Rule 22(2) of the Registered Architects Rules 2006.

Carried

Abstained: Christina van Bohemen and Sir Hugh Williams

4.3 Recommendation from Investigating Committee 4 ((deleted) against (deleted))

Resolution: That the Board accept in principle the Investigating Committee's recommendation that it refer the complaint by (deleted) against (deleted) to a Disciplinary Committee.

Carried

Absented: Christina van Bohemen

Abstained: Anna-Marie Chin, Helen Tonkin

4.4 Mr (deleted)'s submission under RAR 69 (b)

In regard to the (deleted) by (deleted) complaint, the Board discussed Architect (deleted)'s submission whether the complaint against him should be referred to a Disciplinary Committee. The Board determined that, before making a decision to confirm or rescind its previous decision, legal advice should be sought as to whether, based on the information available, a charge that Rule 50 of the Code of Minimum Standards of Ethical Conduct for Registered Architects had been breached would be likely to succeed.

Resolution: That the Board neither confirm or rescinded its decision to refer the (deleted) by (deleted) complaint to a Disciplinary Committee and that legal advice be sought as to whether in the complaint a charge that the architect had breached Rule 50 of the Code of Minimum Standards of Ethical Conduct would be likely to succeed.

Carried

Absented: Christina van Bohemen

Abstained: Sir Hugh Williams and Callum McKenzie

5 Fee change

5.1 Fee change proposal

Resolution: That, along with the other fee changes being sought, the Board seek the Minister's approval for the fee for a review of registration assessment procedures to be set at \$500.20 (GST included).

Carried

6 General Business

The Chair briefed the meeting about possible new Board member appointments late in July.

The meeting closed at 10.00am.

Action list

Source	Action	Responsibility
BP 3.1	Implement and communicate new initial registration procedure for senior offshore architects	Dep Chair, CE & EO
BP 3.1	Amend and post the Initial Registration Policy	CE
BP 3.2	Amend and post the CPD Points Allocation Policy	CE
BP 3.3	Send letter of appointment to new Registration assessors	Chair & AO
BP 4.1	Obtain legal advice as to whether the Board can take separate advice in regard to an Investigating Committee Chair's recommendation, and, if yes, then send the complaint documents in the complaint against architect (deleted) to another Investigating Committee Chair for review.	EO
BP 4.2	Undertake an out-of-sequence competence review of architect (deleted).	EO
BP 4.3	Update letter to architects facing possible reference of a complaint to a discipline committee to include option of getting advice from NZIA, then send letter to architect (deleted)	CE & EO
BP 4.4	Obtain legal advice as to whether in the (deleted) by (deleted) complaint a charge that the architect had breached Rule 50 of the Code of Minimum Standards of Ethical Conduct would be likely to succeed.	EO
BP 5.1	Initiate fee change procedures	CE